



SOUTH DAKOTA DEPARTMENT OF AGRICULTURE

RESOURCE CONSERVATION AND FORESTRY DIVISION

523 East Capitol Avenue

Pierre, SD 57501

Phone: 605.773.3623

sdda.sd.gov

To: South Dakota Conservation Districts
From: Bill Smith
Date: March 25, 2021
Re: Funds to offset 2020 COVID related expenses via HB 1171

The South Dakota State Legislature provided \$106,000 in state funds to offset 2020 COVID related expenses incurred by the conservation districts (HB 1171). The amount was based on a conservation district survey distributed by Angela Ehlers (SDACD) and expense documentation received during the fall of 2020. All expenses must have been incurred prior to December 31, 2020.

While it is our intent to get these funds to the conservation districts in an expedited and efficient manner, it is important we utilize an application and award process consistent with our other grant programs. Additionally, since the amount set in HB 1171 was based on conservation district responses to SDACD's survey, conservation districts who responded and provided expense documentation will be given first preference for the available funds. Only after those applications are considered will conservation districts who did not respond to the survey be considered for remaining funds.

To apply, please go to the application form at: <https://sdda.sd.gov/legacydocs/Forestry/forms/2020-RCF-Grant-Application-Request-Form.pdf> and fill out the first page only if you completed SDACD's survey last fall and sent in your documentation. If you are not sure if you completed SDACD's survey or provided documentation, please contact me.

If your district did not answer the survey or provide her with expense documentation, you will need to include the information in your application.

Attached is an example of how to complete the application form for this one-time program.

Applications must be submitted to the following address:

South Dakota Department of Agriculture
Division of Resource Conservation & Forestry
Attention: Bill Smith
523 E. Capitol Avenue
Pierre, SD 57501 or
Bill.Smith@state.sd.us

Applications must be accompanied by a W-9 for the district.

Applications must be submitted by April 2, 2021, to be considered at the April 6, 2021, State Conservation Commission Meeting. Applications received after April 1, 2021 will be considered at later meetings.

2020 South Dakota conservation districts COVID-19 expenses - Q&A

What is this form about?	<p>The Joint Appropriations Committee indicated a willingness to assist South Dakota conservation districts with costs they incurred as a result of COVID-19. The assistance will likely come through the counties as part of the CARES Act.</p>
How does a conservation district apply for reimbursement?	<p>Please complete the "2020 CD COVID relief application" if your conservation district would like reimbursement for any of the potentially eligible costs. The form is fairly self-explanatory but please contact Angela @ 895-4099 if you have any questions. This will be your only opportunity for COVID relief.</p>
Is there a deadline?	<p>Return your completed forms to Angela before October 31, 2020. FAILURE TO RETURN YOUR FORM BY October 31, 2020, means your conservation district is ineligible for COVID assistance. This is a firm due date. There will not be any extensions or calls to beg you for your application.</p>
Does a conservation district have to apply for assistance?	<p>No, that is your decision to make. Some conservation districts had losses but others indicate no significant costs. Please inform Angela if your conservation district decides not to apply for assistance so that we know all conservation districts were aware of the opportunity.</p>
Why the deadline?	<p>Congress imposed a strict deadline of December 30, 2020, for each state to physically spend the money Congress allocated them. This means the State must have written and sent out the check by December 30, 2020. The Joint Appropriations Committee and counties need at least a month to review applications and pay the conservation districts for any approved costs.</p>
Why can't a conservation district get a PPP loan?	<p>Congress barred local governments from applying for Payroll Protection Program (PPP) loans. Since conservation districts are subdivisions of state government (local governments just like schools, cities, counties, etc), they may not apply for PPP loans. The State cannot change federal law.</p>
Why do we have to describe & list our costs?	<p>Expenditures under the CARES Act are subject to federal audit. Therefore, expenses must be documented.</p>
Can the CD employee be paid for rent & utilities?	<p>Employees can be reimbursed for expenses they incur on behalf of the conservation district. SDACD, for example, has agreements with some employees to reimburse a set amount for use of the employee's personal cell phone and/or internet and, as appropriate, use of employee's computer and printer. In this case, if the CD office had no other option than to move into the employee's home, the board and the employee could reach an agreement on a reasonable reimbursement for use of the home office and other equipment such as cell phone.</p>



2021 South Dakota Legislature

House Bill 1171**ENROLLED**

AN ACT

ENTITLED An Act to make an appropriation to the State Conservation Commission and to declare an emergency.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF SOUTH DAKOTA:

Section 1. There is hereby appropriated from the general fund the sum of \$106,000 to the State Conservation Commission.

Section 2. The State Conservation Commission shall approve vouchers and the state auditor shall draw warrants to pay expenditures authorized by this Act.

Section 3. Any amounts appropriated in this Act not lawfully expended or obligated by June 30, 2025, shall revert in accordance with the procedures prescribed in chapter 4-8.

Section 4. Whereas, this Act is necessary for the support of the state government and its existing public institutions, an emergency is hereby declared to exist, and this Act shall be in full force and effect from and after its passage and approval.

Conservation District applications for COVID-19 relief (2020)

Total	107,677.98
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AmericanCreek CD	
Aurora CD	5,141.76
Badlands CD	
Beadle CD	6,397.60
Bennett CD	1,525.00
BonHomme CD	
Brookings CD	1,130.89
Brown-Marshall CD	
Brule-Buffalo CD	
Butte CD	
Campbell CD	
CharlesMix CD	8,154.50
Clark CD	
Clay CD	
Clearfield-Keyapaha CD	
Codington CD	11,448.00
Corson CD	684.44
Custer CD	
Davison CD	
Day CD	1,563.36
Deuel CD	
Dewey CD	
Douglas CD	
East Pennington CD	
Edmunds CD	872.45
Elk Creek CD	
Fall River CD	
Faulk CD	2,368.55
Grant CD	5,433.66
Gregory CD	
Haakon CD	
Hamill CD	
Hamlin CD	0.00
Hand CD	4,450.83
Hanson CD	1,200.00

Harding CD	
Hughes CD	5,992.20
Hutchinson CD	
Hyde CD	
Jackson CD	
Jerauld CD	1,933.77
Jones CD	5,509.58
Kingsbury CD	1,639.34
Lake CD	0.00
Lawrence CD	
Lincoln CD	2,337.78
Marshall CD	
McCook CD	4,801.83
McPherson CD	3,218.75
Mellette CD	2,220.29
Miner CD	5,164.43
Minnehaha CD	9,216.40
Moody CD	1,535.00
Pennington CD	
Perkins CD	
Potter CD	2,047.00
Roberts CD	1,377.52
Sanborn CD	
South Brown CD	
Spink CD	
Stanley CD	737.50
Sully CD	350.00
Todd CD	1,529.55
Tri-County CD	2,960.00
Turner CD	1,950.00
Union CD	
Walworth CD	2,786.00
Yankton CD	
Ziebach CD	



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523 East Capitol Avenue

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sdda.sd.gov

GRANT APPLICATION FORM

Applicant Information

Organization: Aurora County Conservation District Mailing Address: 25256 397th Ave
Telephone: 605-682-9668 City: Mt. Vernon State: SD Zip: 57363
Tax Status: Government

Project Contact

Project Officer: Wendy Mathers, District Manager Telephone: 605-682-9668
Fax: _____ Email: auroracountyconservation@gmail.com

Project Information

Project Name: Aurora Conservation COVID Expenses
Start Date: 2020 End Date: 2021
Legal description: County Aurora
Township: N/A Range: N/A
Section: N/A Qtr: N/A

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB 1171-COVID Funds

Financial Information

Grant funds requested: \$5141.76 Partner contributions (total): _____ Total project cost: 5141.76

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2020.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature: Wendy Mathers Title: District Manager Date: 3/30/21

A copy of the state required W-9 form must be attached to this application

SD EForm--6049 V4

OFFICE USE ONLY

Signature of Reviewer _____ Title _____ Date _____

Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Aurora Conservation District</u>	(CD name)
<u>Wendy Mathers</u>	(reported by)
<u>October 26, 2020</u>	(date)

\$ 5,141.76

Please describe & list your costs for the following items:

Amount

Personal protective equipment (PPE)

<u> </u>	<u> </u>
<u> </u>	<u> </u>

Sanitization materials

<u>Badlands Distillery sanitizer</u>	<u>\$ 79.88</u>
<u> </u>	<u> </u>

Labor & materials to adapt field equipment per CDC recommendations

<u>Crew mileage so not all in one vehicle -3,075.9 @ \$0.42</u>	<u>\$ 1,291.88</u>
<u> </u>	<u> </u>

Materials & equipment to allow employees to work remotely

<u> </u>	<u> </u>
<u> </u>	<u> </u>

Rent, utilities between March 1 and December 30 for alternative office space

<u>Rent \$200.00/month x 10 months</u>	<u>\$ 2,000.00</u>
<u>Utilities \$52.00/month x 10 months</u>	<u>\$ 520.00</u>

Seasonal inventory destroyed or discarded (trees, plants, etc)

<u>Trees</u>	<u>\$ 1,250.00</u>
<u> </u>	<u> </u>

Materials for events planned that had to be cancelled (workshops, tours, etc)

<u> </u>	<u> </u>
<u> </u>	<u> </u>

Other items (describe in detail)

<u> </u>	<u> </u>
<u> </u>	<u> </u>



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GRANT APPLICATION FORM

Applicant Information

Organization: Beadle Conservation District Mailing Address: 1386 Lincoln Ave SW
Telephone: (605) 352-2998 x3 City: Huron State: SD Zip: 57350
Tax Status: Tax Exempt

Project Contact

Project Officer: Robin Viestenz Telephone: (605) 936-8384
Fax: _____ Email: beadlecd@sdconservation.net

Project Information

Project Name: Our District Covid Expenses
Start Date: 2020 End Date: 2021
Legal description: County Beadle
Township: _____ Range: _____
Section: _____ Qtr: _____

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB 1171 - Covid Funds

Financial Information

Grant funds requested: 6397.60 Partner contributions (total): 0 Total project cost: 6397.6

Please give a brief, descriptive summary of the project (Use section D to provide project details)

Covid fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2021.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature: Francis J. Luby Title: Chairman Date: 3-30-2021

A copy of the state required W-9 form must be attached to this application.

OFFICE USE ONLY

Signature of Reviewer _____ Title _____ Date _____
Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Beadle CD</u>	(CD name)
<u>Robin Viestenz</u>	(reported by)
<u>October 28, 2020</u>	(date)
	\$ 6,397.60

Please describe & list your costs for the following items:

	Amount
Personal protective equipment (PPE)	
<u>Gloves, face masks, bags</u>	<u>\$ 128.11</u>
Sanitization materials	
<u>Cleaner, wipes</u>	<u>\$ 116.72</u>

Labor & materials to adapt field equipment per CDC recommendations

<u></u>	<u></u>
<u></u>	<u></u>

Materials & equipment to allow employees to work remotely	
<u>Cell phone \$60.00/month x 10 months</u>	<u>\$ 600.00</u>
<u>Wi-Fi \$40.03/month x 10 months</u>	<u>\$ 360.27</u>

Rent, utilities between March 1 and December 30 for alternative office space	
<u>Rent \$325/month x 10 months</u>	<u>\$ 3,250.00</u>
<u>Utilities (heat) \$85/month x 3 months</u>	<u>\$ 255.00</u>

Seasonal inventory destroyed or discarded (trees, plants, etc)	
<u>Trees</u>	<u>\$ 1,687.50</u>

Materials for events planned that had to be cancelled (workshops, tours, etc)

<u></u>	<u></u>
<u></u>	<u></u>

Other items (describe in detail)

<u></u>	<u></u>
<u></u>	<u></u>



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GRANT APPLICATION FORM

Applicant Information

Organization: Bennett County Conservation District Mailing Address: 706 W. Bennett Ave. Suite 2
Telephone: 605-685-1243 City: Martin State: SD Zip: 57551
Tax Status: Government

Project Contact

Project Officer: Patty Beck, District Manager Telephone: 605-685-1243
Fax: 605-685-1243 Email: patricia.beck@sd.nacdnet.net

Project Information

Project Name: Bennett Co. Conservation District COVID Expenses
Start Date: 2020 End Date: 12/31/2020
Legal description: County Bennett County
Township: _____ Range: _____
Section: _____ Qtr: _____

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB1171-COVID Funds

Financial Information

Grant funds requested: \$1,525.00 Partner contributions (total): 0 Total project cost: _____

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursement as per HB-1171. Documentation provided to SDACD during the fall of 2020.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature Kenneth E. Polzer Title Chairman Date 3/31/21

A copy of the state required W-9 form must be attached to this application.

SD EForm - 0549 V4

OFFICE USE ONLY

Signature of Reviewer _____ Title _____ Date _____
Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Bennett County Conservation District</u>	(CD name)
<u>Patty Beck</u>	(reported by)
<u>October 28, 2020</u>	(date)
	\$ 1,525.00

Please describe & list your costs for the following items:

	Amount
Personal protective equipment (PPE)	
<u></u>	<u></u>
<u></u>	<u></u>

Sanitization materials	
<u></u>	<u></u>
<u></u>	<u></u>

Labor & materials to adapt field equipment per CDC recommendations	
<u></u>	<u></u>
<u></u>	<u></u>

Materials & equipment to allow employees to work remotely	
<u>laptop computer</u>	<u>\$ 500.00</u>
<u>printer & ink</u>	<u>\$ 275.00</u>

Rent, utilities between March 1 and December 30 for alternative office space	
<u>Rent Martin fire hall for board meetings \$150.00 x 4 months</u>	<u>\$ 600.00</u>
<u>Cell phone</u>	<u>\$ 150.00</u>

Seasonal inventory destroyed or discarded (trees, plants, etc)	
<u></u>	<u></u>
<u></u>	<u></u>

Materials for events planned that had to be cancelled (workshops, tours, etc)	
<u></u>	<u></u>
<u></u>	<u></u>

Other items (describe in detail)	
<u></u>	<u></u>
<u></u>	<u></u>



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sdda.sd.gov

GRANT APPLICATION FORM

Applicant Information

Organization: Brookings Co. Conservation District Mailing Address: 205 6th Street
Telephone: 605-695-1269 City: Brookings State: SD Zip: 57006
Tax Status: Government

Project Contact

Project Officer: Joan M. Crooks, District Manager Telephone: 605-695-1269
Fax: 855-256-2569 Email: brookingscd@sdconservation.net

Project Information

Project Name: Brookings CD COVID Expenses
Start Date: 2020 End Date: 2021
Legal description: County Brookings
Township: NA Range: NA
Section: NA Qtr: NA

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB 1171 - COVID Funds

Financial Information

Grant funds requested: 1130.89 Partner contributions (total): 0 Total project cost: 1130.89

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2020.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature: Joan M. Crooks, District Manager Title: District Manager Date: 3/31/20

A copy of the state required W-9 form must be attached to this application.

SDE Form -- 0549 V4

OFFICE USE ONLY

Signature of Reviewer _____ Title _____ Date _____
Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Brookings County Conservation District</u>	(CD name)
<u>Joan Crooks</u>	(reported by)
<u>October 28, 2020</u>	(date)
	\$ 1,130.89

Please describe & list your costs for the following items:

	Amount
Personal protective equipment (PPE)	
<u></u>	<u></u>
<u></u>	<u></u>
Sanitization materials	
<u>cleaners/hand soap, toilet paper, paper towels, kleenex,</u>	<u>\$ 56.28</u>
<u>waste basket</u>	<u></u>

Labor & materials to adapt field equipment per CDC recommendations

<u></u>	<u></u>
<u></u>	<u></u>
Materials & equipment to allow employees to work remotely	
<u>JetPack (wireless internet)</u>	<u>\$ 245.00</u>
<u>Inkjet cartridges</u>	<u>\$ 98.71</u>
Employee additional mileage due to office relocation: 645 miles	
<u>@ \$0.42/mile</u>	<u>\$ 270.90</u>

Rent, utilities between March 1 and December 30 for alternative office space	
<u>Electricity - \$20.00 @ 9 months</u>	<u>\$ 180.00</u>
<u>Heat - \$70.00/month @ 4 months</u>	<u>\$ 280.00</u>

Seasonal inventory destroyed or discarded (trees, plants, etc)

<u></u>	<u></u>
<u></u>	<u></u>

Materials for events planned that had to be cancelled (workshops, tours, etc)

<u></u>	<u></u>
<u></u>	<u></u>

Other items (describe in detail)

<u></u>	<u></u>
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Pierre, SD 57501

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GRANT APPLICATION FORM

Applicant Information

Organization: CHARLES MIX CONSERVATION DISTRICT Mailing Address: PO BOX 249
Telephone: 605-487-7577 City: LAKE ANDES State: SD Zip: 57356
Tax Status: GOVERNMENT

Project Contact

Project Officer: DAWN SCHULTE Telephone: 605-487-7577
Fax: _____ Email: Dawn.Schulte@sd.nacdnet.net

Project Information

Project Name: Our Conservation COVID Expenses
Start Date: 2020 End Date: 2021
Legal description: County Charles Mix
Township: _____ Range: _____
Section: _____ Qtr: _____

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB 1171-COVID Funds

Financial Information

Grant funds requested: 8154.50 Partner contributions (total): 0 Total project cost: 8154.5

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2021.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature Dawn M. Schulte Title Business Manager Date 3/30/2021

A copy of the state required W-9 form must be attached to this application.

OFFICE USE ONLY

Signature of Reviewer _____ Title _____ Date _____
Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Charles Mix Conservation District</u>	(CD name)
<u>Dawn Schulte</u>	(reported by)
<u>October 26, 2020</u>	(date)
	\$ 8,154.50

Please describe & list your costs for the following items:

	Amount
Personal protective equipment (PPE)	
<u></u>	<u></u>
<u></u>	<u></u>

Sanitization materials	
<u></u>	<u></u>
<u></u>	<u></u>

Labor & materials to adapt field equipment per CDC recommendations

<u></u>	<u></u>
<u></u>	<u></u>

Materials & equipment to allow employees to work remotely

<u></u>	<u></u>
<u></u>	<u></u>

Rent, utilities between March 1 and December 30 for alternative office space

Utilities - \$75.00/month x 10 months	\$ 750.00
Internet - \$52.95/month x 10 months	\$ 529.50
Cell phone - \$37.50/month x 10 months	\$ 375.00

Seasonal inventory destroyed or discarded (trees, plants, etc)

Trees	\$ 6,500.00
<u></u>	<u></u>

Materials for events planned that had to be cancelled (workshops, tours, etc)

<u></u>	<u></u>
<u></u>	<u></u>

Other items (describe in detail)

<u></u>	<u></u>
<u></u>	<u></u>



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Pierre, SD 57501

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GRANT APPLICATION FORM

Applicant Information

Organization: Codington Conservation District Mailing Address: 1720 4th St NE, Suite #3
Telephone: 605-882-4989 ext3 City: Watertown State: SD Zip: 57201
Tax Status: Government

Project Contact

Project Officer: Deanna Kunkel, District Manager Telephone: 605-882-4989
Fax: _____ Email: codingtoncd2@sdconservation.net

Project Information

Project Name: Codington CD Covid Expenses
Start Date: 2020 End Date: 2021
Legal description: County Codington
Township: NA Range: NA
Section: NA Qtr: NA

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB 1171-COVID Funds

Financial Information

Grant funds requested: 11,448 - Partner contributions (total): _____ Total project cost: 0

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2020.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature Deanna Kunkel Title District Mgr Date 3/30/21

A copy of the state required W-9 form must be attached to this application.

SD EForm - 0543 V4

OFFICE USE ONLY

Signature of Reviewer _____ Title _____ Date _____

Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Codington County Conservation District</u>	(CD name)
<u>Deanna Kunkel, District Manager</u>	(reported by)
<u>October 19, 2020</u>	(date)
	\$ 11,448.00

Please describe & list your costs for the following items:

	Amount
--	--------

Personal protective equipment (PPE)

<u></u>	<u></u>
<u></u>	<u></u>

Sanitization materials

<u>Sanitizer</u>	<u>\$ 55.50</u>
<u></u>	<u></u>

Labor & materials to adapt field equipment per CDC recommendations

<u></u>	<u></u>
<u></u>	<u></u>

Materials & equipment to allow employees to work remotely
(USDA equipment could not be removed from office)

<u>Laptop computer</u>	<u>\$ 532.50</u>
<u></u>	<u></u>

Rent, utilities between March 1 and December 30 for alternative office space

<u>Internet charges for mobile unit (9 months @ \$30/month)</u>	<u>\$ 270.00</u>
<u></u>	<u></u>

Seasonal inventory destroyed or discarded (trees, plants, etc)

<u>Tree inventory destroyed</u>	<u>\$ 10,590.00</u>
<u></u>	<u></u>

Materials for events planned that had to be cancelled (workshops, tours, etc)

<u></u>	<u></u>
<u></u>	<u></u>

Other items (describe in detail)

<u></u>	<u></u>
<u></u>	<u></u>



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523 East Capitol Avenue

Pierre, SD 57501

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GRANT APPLICATION FORM

Applicant Information

Organization: Corson Conservation District Mailing Address: PO Box 47
Telephone: 605-273-4506 City: McIntosh State: SD Zip: 57641
Tax Status: exempt

Project Contact

Project Officer: Annie Walker Telephone: 605-273-4506
Fax: n/a Email: corsoncd@gmail.com

Project Information

Project Name: Covid Expenses
Start Date: March 2020 End Date: December 31
Legal description: County Corson
Township: _____ Range: _____
Section: _____ Qtr: _____

Type of Grant

- ☒ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☐ Other (specify): _____

Financial Information

Grant funds requested: 684.44 Partner contributions (total): 0 Total project cost: 0

Please give a brief, descriptive summary of the project (Use section D to provide project details)

Zoom subscriptions: \$63.84

District Manager cell & internet expenses March - December (50%): 340.60

Rent for alternative meeting space: \$80.00

Seasonal inventory destroyed or discarded (trees): \$200.00

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature: Annie Walker Title: Business Manager Date: 3/30/21

A copy of the state required W-9 form must be attached to this application.

SD EForm - 0549 V4

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Signature of Reviewer _____ Title _____ Date _____

Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Corson Conservation District</u>	(CD name)
<u>Annie Walker</u>	(reported by)
<u>October 28, 2020</u>	(date)

\$ 684.44

Please describe & list your costs for the following items:

Amount

Personal protective equipment (PPE)

Sanitization materials

Labor & materials to adapt field equipment per CDC recommendations

Materials & equipment to allow employees to work remotely

Zoom subscription

\$ 63.84

Cell & internet (\$34.06 @ 10 months)

\$ 340.60

Rent, utilities between March 1 and December 30 for alternative office space

Rent for alternative meeting space (3 meetings)

\$ 80.00

Seasonal inventory destroyed or discarded (trees, plants, etc)

Trees

\$ 200.00

Materials for events planned that had to be cancelled (workshops, tours, etc)

Other items (describe in detail)



SOUTH DAKOTA DEPARTMENT OF AGRICULTURE

RESOURCE CONSERVATION AND FORESTRY DIVISION

523 East Capitol Avenue
Pierre, SD 57501
Phone: 605.773.3623 Fax: 605.773.4003
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GRANT APPLICATION FORM

Applicant Information

Organization: Day County Conservation District Mailing Address: 600 E HWY 12, STE 1
Telephone: 605-345-4667 City: Webster State: SD Zip: 57274
Tax Status: Government

Project Contact

Project Officer: Josh Wagner Telephone: 605-345-4667
Fax: _____ Email: daycd@sdconservation.net

Project Information

Project Name: DAY Conserservation COVID Expenses
Start Date: 2020 End Date: 2021
Legal description: County DAY
Township: _____ Range: _____
Section: _____ Qtr: _____

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB 1171-COVID Funds

Financial Information

Grant funds requested: 1411.85 Partner contributions (total): 0 Total project cost: 1411.85

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursement as per HB 1171. Documentaion provided to SDACD during the fall of 2021.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature Josh Wagner Title District Manager Date 3/29/20

A copy of the state required W-9 form must be attached to this application.

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Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Day County Conservation District</u>	(CD name)
<u>Josh Wagner</u>	(reported by)
<u>October 28, 2020</u>	(date)

\$ 1,563.36

Please describe & list your costs for the following items:

Amount

Personal protective equipment (PPE)	
<u>Hand sanitizing wipes</u>	<u>\$ 20.00</u>

Sanitization materials	
<u>Sink/supplies to wash hands in tree shed</u>	<u>\$ 121.94</u>

Labor & materials to adapt field equipment per CDC recommendations	
<u>Extra fuel due to 1 person/vehicle (15% of total)</u>	<u>\$ 418.37</u>

Materials & equipment to allow employees to work remotely	
<u>Call forwarding of 345-4667 (\$25/month for 9 months)</u>	<u>\$ 225.00</u>
<u>Use of personal cell phone (\$25/month for 9 months)</u>	<u>\$ 225.00</u>

Rent, utilities between March 1 and December 30 for alternative office space

Seasonal inventory destroyed or discarded (trees, plants, etc)

Materials for events planned that had to be cancelled (workshops, tours, etc)	
<u>Eco-Ed workshop supplies & facility rent</u>	<u>\$ 553.05</u>

Other items (describe in detail)



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RESOURCE CONSERVATION AND FORESTRY DIVISION

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GRANT APPLICATION FORM

Applicant Information

Organization: Edmunds County Conservation District

Mailing Address: PO box 25

Telephone: 605-426-6701 office

City: Ipswich State: SD Zip: 57451

Tax Status: Government

Project Contact

Project Officer: Meshele Townsend-District Manager

Telephone: 909-241-6537 District Manager cell #

Fax: NA

Email: eccd@valleytel.net

Project Information

Project Name: Edmunds Conservation COVID Expenses

Start Date: 2020 End Date: 2021

Legal description: County Edmunds

Township: NA Range: NA

Section: NA Qtr: NA

Type of Grant

☐ Conservation Grant ☐ Community Forestry

☐ Insect/Disease ☐ Invasive Species

☐ Forest Stewardship ☐ Mountain Pine Beetle

☒ Other (specify): HB 1171-COVID Funds

Financial Information

Grant funds requested: 872.45 Partner contributions (total): 0 Total project cost: 872.45

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2020.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature _____ Title _____ Date _____

A copy of the state required W-9 form must be attached to this application.

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Signature of Reviewer _____ Title _____ Date _____

Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Edmunds County Conservation District</u>	(CD name)
<u>Meshele Townsend</u>	(reported by)
<u>October 30, 2020</u>	(date)
	\$ 1,072.45

Please describe & list your costs for the following items:

	Amount
Personal protective equipment (PPE)	
<u>face masks</u>	<u>\$ 20.96</u>
<u>thermometer</u>	<u>\$ 79.00</u>
Sanitization materials	
<u>hand sanitizer</u>	<u>\$ 59.99</u>

Labor & materials to adapt field equipment per CDC recommendations

<u></u>	<u></u>
<u></u>	<u></u>

Materials & equipment to allow employees to work remotely	
<u>Internet \$20.00/month x 10 months</u>	<u>\$ 200.00</u>

Rent, utilities between March 1 and December 30 for alternative office space	
<u>Utilities (gas, water electricity) \$25.00/month x 8.5 months</u>	<u>\$ 212.50</u>
<u>Rent - \$50.00/month x 10 months</u>	<u>\$ 500.00</u>

Seasonal inventory destroyed or discarded (trees, plants, etc)

<u></u>	<u></u>
<u></u>	<u></u>

Materials for events planned that had to be cancelled (workshops, tours, etc)

<u></u>	<u></u>
<u></u>	<u></u>

Other items (describe in detail)

<u></u>	<u></u>
<u></u>	<u></u>



SOUTH DAKOTA DEPARTMENT OF AGRICULTURE

RESOURCE CONSERVATION AND FORESTRY DIVISION

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GRANT APPLICATION FORM

Applicant Information

Organization: Faulk Conservation District Mailing Address: PO Box 489
Telephone: 605-598-6589 Ext. 3 City: Faulkton State: SD Zip: 57438
Tax Status: Government

Project Contact

Project Officer: District Secretary Telephone: 605-598-6549 Ext. 3
Fax: _____ Email: kristine.meyer@sd.nacdn.net

Project Information

Project Name: Faulk Conservation COVID Expenses
Start Date: 2020 End Date: 2021
Legal description: County Faulk
Township: NA Range: NA
Section: NA Qtr: NA

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB 1171-COVID Funds

Financial Information

Grant funds requested: 2,368.44 Partner contributions (total): 0 Total project cost: \$2,368.44
Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursement as per HB1171. Documentation provide to SDACD during the fall of 2020.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature: [Signature] Title: Supervisor Date: 3/31/21

A copy of the state required W-9 form must be attached to this application

SD EForm - 0549 V4

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Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Faulk Conservation District</u>	(CD name)
<u>Kristine Meyer</u>	(reported by)
<u>October 29, 2020</u>	(date)

\$ 2,368.55

Please describe & list your costs for the following items:

Amount

<u>Personal protective equipment (PPE)</u>	
<u>thermometer</u>	\$ 85.66

Sanitization materials

Labor & materials to adapt field equipment per CDC recommendations

<u>Materials & equipment to allow employees to work remotely</u>	
<u>printer cartridges</u>	\$ 102.89
<u>cell phone - \$50.00/month x 10 months x 2 employees</u>	\$ 1,000.00

<u>Rent, utilities between March 1 and December 30 for alternative office space</u>	
<u>meeting room - \$10/month x 3 months</u>	\$ 30.00
<u>office rent/utilities \$75.00/month x 10 months</u>	\$ 750.00

<u>Seasonal inventory destroyed or discarded (trees, plants, etc)</u>	
<u>trees</u>	\$ 400.00

Materials for events planned that had to be cancelled (workshops, tours, etc)

Other items (describe in detail)



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GRANT APPLICATION FORM

Applicant Information

Organization: Grant County Conservation Mailing Address: 1102 S Dakota St.
Telephone: (605) 432-6570 # 3 City: Milbank State: SD Zip: 57252
Tax Status: Government

Project Contact

Project Officer: District Manager Telephone: (605) 432-6570 #3
Fax: na Email: grantcd@sdconservation.net

Project Information

Project Name: Grant County Conservation Covid Expenses
Start Date: 2020 End Date: 2021
Legal description: County Grant
Township: NA Range: NA
Section: NA Qtr: NA

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB-1171- Covid Funds

Financial Information

Grant funds requested: 5433.66 Partner contributions (total): _____ Total project cost: 5433.66

Please give a brief, descriptive summary of the project (Use section D to provide project details)

Covid fund reimbursement as per 1171. Documentation provided to SDACD during the fall of 2020.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature [Signature] Title District Manager Date 3-31-2021

A copy of the state required W-9 form must be attached to this application.

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Signature of Reviewer _____ Title _____ Date _____
Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

Grant County Conservation District (CD name)

Amy Sis (reported by)

October 23, 2020 (date)

\$ 5,433.66

Please describe & list your costs for the following items:

Amount

Personal protective equipment (PPE)

Masks \$ 25.00

Gloves (5boxes 1sm,2med,2lg) \$ 75.00

Sanitization materials

Hand sanitizer (3 big bottles and 5 small bottles) \$ 135.00

Labor & materials to adapt field equipment per CDC recommendations

Fuel for 4 employees individual travel to planting sites \$ 275.00

Materials & equipment to allow employees to work remotely

HP ink for printer (9 month 10.64 per month) \$ 95.76

Rent, utilities between March 1 and December 30 for alternative office space

Utilities - heat & electricity (9 months @ \$63/month) \$ 567.00

Wireless Jetpack (9 months @ \$65.10 per month) \$ 585.90

Cell phone (9 months @ \$75/month) \$ 675.00

Seasonal inventory destroyed or discarded (trees, plants, etc)

Trees discarded \$ 3,000.00

Materials for events planned that had to be cancelled (workshops, tours, etc)



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GRANT APPLICATION FORM

Applicant Information

Organization: Hand County Conservation District Mailing Address: 118 E 2nd St.

Telephone: 605-853-2410 ex 3 City: Miller State: SD Zip: 57362

Tax Status: Government

Project Contact

Project Officer: Shawn Wit Telephone: 605-853-2410 ex 3 605-460-2454

Fax: NONE Email: handcd@SDConservation.net

Project Information

Type of Grant

Project Name: Hand County Con. Dist. COVID Expenses ☒ Conservation Grant ☐ Community Forestry

Start Date: 2020 End Date: 2021 ☐ Insect/Disease ☐ Invasive Species

Legal description: County Hand ☐ Forest Stewardship ☐ Mountain Pine Beetle

Township: NA Range: NA ☒ Other (specify): HB 1171-Covid Funds

Section: NA Qtr: NA

Financial Information

Grant funds requested: \$4450⁸³ Partner contributions (total): 0 Total project cost: \$4450⁸³

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID Fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2020

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature Shawn Wit Title District Manager Date 3-31-21

A copy of the state required W-9 form must be attached to this application.

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OFFICE USE ONLY

Signature of Reviewer _____ Title _____ Date _____

Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Hand County Conservation District</u>	(CD name)
<u>Shawn Wik, District Manager</u>	(reported by)
<u>October 28, 2020</u>	(date)

\$ 4,450.83

Please describe & list your costs for the following items:

Amount

Personal protective equipment (PPE)

<u>Masks and personal bags for belongings and hand sanitizer</u>	<u>\$ 187.34</u>
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<u>Thermometer</u>	<u>\$ 67.87</u>
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Sanitization materials

Labor & materials to adapt field equipment per CDC recommendations

<u>Added tool box to back of pickup to keep every workers belongings separated when out in field</u>	<u>\$ 84.00</u>
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<u>Additional mileage due to separating employees - 1,567.5 miles x \$0.40</u>	<u>\$ 627.00</u>
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Materials & equipment to allow employees to work remotely

<u>Cell phone \$50/month x 10 months</u>	<u>\$ 500.00</u>
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Rent, utilities between March 1 and December 30 for alternative office space

<u>Rent \$100/month x 10 months</u>	<u>\$ 1,000.00</u>
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Seasonal inventory destroyed or discarded (trees, plants, etc)

<u>2134 trees discarded</u>	<u>\$ 1,984.62</u>
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Materials for events planned that had to be cancelled (workshops, tours, etc)

Other items (describe in detail)

2020 South Dakota conservation districts COVID-19 expenses

<u>Hanson Conservation District</u>	(CD name)
<u>Trisha Weber</u>	(reported by)
<u>October 26, 2020</u>	(date)
	\$ 1,200.00
Please describe & list your costs for the following items:	
	Amount
Personal protective equipment (PPE)	
<u>N/A</u>	\$ -
Sanitization materials	
<u>N/A</u>	\$ -
Labor & materials to adapt field equipment per CDC recommendations	
<u>N/A</u>	\$ -
Materials & equipment to allow employees to work remotely	
<u>N/A - Hanson CD is not housed in federal space</u>	\$ -
Rent, utilities between March 1 and December 30 for alternative office space	
<u>N/A - Hanson CD is not housed in federal space</u>	\$ -
Seasonal inventory destroyed or discarded (trees, plants, etc)	
<u>Trees</u>	\$ 1,200.00
Materials for events planned that had to be cancelled (workshops, tours, etc)	
<u>N/A</u>	\$ -
Other items (describe in detail)	
	0



SOUTH DAKOTA DEPARTMENT OF AGRICULTURE

RESOURCE CONSERVATION AND FORESTRY DIVISION

523 East Capitol Avenue

Pierre, SD 57501

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GRANT APPLICATION FORM

Applicant Information

Organization: Hughes Co. Conservation District Mailing Address: 1717 N Lincoln Ave, Ste 103
Telephone: (605) 301-3401 City: Pierre State: SD Zip: 57501
Tax Status: Government

Project Contact

Project Officer: Doug Boes Telephone: (605) 280-3021
Fax: _____ Email: Hughes.stanleycds@gmail.com

Project Information

Project Name: Hughes Co. Conservation COVID Expenses
Start Date: 2020 End Date: 2021
Legal description: County Hughes
Township: NA Range: NA
Section: NA Qtr: NA

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB 1171- COVID Funds

Financial Information

Grant funds requested: 5,992.20 Partner contributions (total): 0 Total project cost: 5992.2

Please give a brief, descriptive summary of the project (Use section D to provide project details)

Covid fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2020.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature: [Signature] Title: District Manager Date: 3/30/20

A copy of the state required W-9 form must be attached to this application.

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Signature of Reviewer _____ Title _____ Date _____
Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Hughes County Conservation District</u>	(CD name)
<u>Douglas Boes</u>	(reported by)
<u>October 16, 2020</u>	(date)

\$ 5,992.20

Please describe & list your costs for the following items:

Amount

Personal protective equipment (PPE)

<u>Masks</u>	\$ 215.00
<u>Infrared thermometer</u>	\$ 110.00

Sanitization materials

<u>Hand sanitizer</u>	\$ 115.00
<u>Surface sanitizer</u>	\$ 115.00
<u>Spray bottles for sanitizer</u>	\$ 30.00

Labor & materials to adapt field equipment per CDC recommendations

Materials & equipment to allow employees to work remotely

<u>Used computer and monitor</u>	\$ 280.00
<u>Printer & ink</u>	\$ 924.15

Rent, utilities between March 1 and December 30 for alternative office space

<u>Office utilities (5% of building space)</u>	\$ 173.50
<u>AT&T monthly meeting service (\$59.95/month @ 9 months)</u>	\$ 539.55
<u>VentureComm internet (\$110.00/month @ 9 months)</u>	\$ 990.00

Seasonal inventory destroyed or discarded (trees, plants, etc)

<u>Trees discarded</u>	\$ 2,500.00
------------------------	-------------

Materials for events planned that had to be cancelled (workshops, tours, etc)

Other items (describe in detail)



SOUTH DAKOTA DEPARTMENT OF AGRICULTURE

RESOURCE CONSERVATION AND FORESTRY DIVISION

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GRANT APPLICATION FORM

Applicant Information

Organization: Jerauld Conservation District Mailing Address: PO Box 328
Telephone: 605-539-9232 ext. 3 City: Wess. Springs State: SD Zip: 57382
Tax Status: Government

Project Contact

Project Officer: Lisa Sall Telephone: 605-933-0517
Fax: _____ Email: jerauldcocd@gmail.com

Project Information

Project Name: Jerauld Conservation COVID Expenses
Start Date: 2020 End Date: 2021
Legal description: County Jerauld
Township: NA Range: NA
Section: NA Qtr: NA

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB 1171-COVID Funds

Financial Information

Grant funds requested: \$1933.77 Partner contributions (total): 0 Total project cost: 1933.77

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2021.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature Lisa Sall Title district manager Date 3/30/21

A copy of the state required W-9 form must be attached to this application.

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Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Jerauld Conservation District</u>	(CD name)
<u>Lisa Sall</u>	(reported by)
<u>October 28, 2020</u>	(date)
	\$ 1,933.77
Please describe & list your costs for the following items:	
	Amount
Personal protective equipment (PPE)	
<u></u>	<u></u>
<u></u>	<u></u>
Sanitization materials	
<u>Bleach/cleaners</u>	<u>\$ 7.46</u>
Labor & materials to adapt field equipment per CDC recommendations	
<u>Plexiglass on tree planter</u>	<u>\$ 246.15</u>
<u></u>	<u></u>
Materials & equipment to allow employees to work remotely	
<u>Printer ink</u>	<u>\$ 123.96</u>
<u></u>	<u></u>
Rent, utilities between March 1 and December 30 for alternative office space	
<u>Cell phone/internet - \$65.62 x 10 months</u>	<u>\$ 656.20</u>
<u>Rent/utilities - \$100/month x 7 months</u>	<u>\$ 700.00</u>
Seasonal inventory destroyed or discarded (trees, plants, etc)	
<u>Trees</u>	<u>\$ 200.00</u>
<u></u>	<u></u>
Materials for events planned that had to be cancelled (workshops, tours, etc)	
<u></u>	<u></u>
<u></u>	<u></u>
Other items (describe in detail)	
<u></u>	<u></u>
<u></u>	<u></u>



SOUTH DAKOTA DEPARTMENT OF AGRICULTURE

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SD Dept of Agriculture Pierre
Resource Conservation & Forestry

GRANT APPLICATION FORM

Applicant Information

Organization: Jones County Conservation District Mailing Address: PO Box 298
Telephone: 605-530-2020 City: Murdo State: SD Zip: 57559
Tax Status: Government

Project Contact

Project Officer: Valerie Feddersen Telephone: 605-530-2020
Fax: Email: jonescd@sdconservation.net

Project Information	Type of Grant
Project Name: Jones County Conservation District COVID Expenses	<input type="radio"/> Conservation Grant <input type="radio"/> Community Forestry
Start Date: 2020 End Date: 2021	<input type="radio"/> Insect/Disease <input type="radio"/> Invasive Species
Legal description: County Jones	<input type="radio"/> Forest Stewardship <input type="radio"/> Mountain Pine Beetle
Township: Range:	<input checked="" type="radio"/> Other (specify): HB1171-COVID Funds
Section: Qtr:	

Financial Information

Grant funds requested: 5509.58 Partner contributions (total): 0 Total project cost: 5509.58

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursement as per HB1171. Documentation provided to SDACD during the fall of 2020

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature Valerie Feddersen Title District Manager Date 3/31/21

A copy of the state required W-9 form must be attached to this application.

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Signature of Reviewer Title Date
Signature of Approval Title Date

2020 South Dakota conservation districts COVID-19 expenses

<u>Jones County Conservation District</u>	(CD name)
<u>Valerie Feddersen</u>	(reported by)
<u>October 25, 2020</u>	(date)
	\$ 5,509.58

Please describe & list your costs for the following items:

	Amount
Personal protective equipment (PPE)	
<u>Masks</u>	\$ 14.95
<u>2 Thermometers</u>	\$ 165.00
Sanitization materials	
<u>Hand Sanitizer</u>	\$ 49.98
<u>Spray Bottles and Wipes for Tree Shed, Field and Tractor</u>	\$ 23.34
<u></u>	
<u></u>	
<u></u>	

Labor & materials to adapt field equipment per CDC recommendations

<u></u>	
<u></u>	
Materials & equipment to allow employees to work remotely	
<u>Laptop and Printer</u>	\$ 1,803.99
<u>Paper</u>	\$ 41.94
<u>Toner</u>	\$ 182.88
<u>Postage- 6 supervisor packets prior to 9 teleconferences</u>	\$ 90.00

Rent, utilities between March 1 and December 30 for alternative office space

<u>Office rent/utilities - \$100.00/month x 10 months</u>	\$ 1,000.00
<u>Cell Phone - \$50.00/month x 10 months</u>	\$ 500.00
<u>Internet - \$75.00/month x 10 months</u>	\$ 750.00

Seasonal inventory destroyed or discarded (trees, plants, etc)

<u>Trees</u>	\$ 675.00
<u></u>	

Materials for events planned that had to be cancelled (workshops, tours, etc)

<u>Rangeland Days 5 buckles change engraving & shipping</u>	\$ 212.50
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SOUTH DAKOTA DEPARTMENT OF AGRICULTURE

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GRANT APPLICATION FORM

Applicant Information

Organization: Kingsbury Conservation Mailing Address: Po Box 85

Telephone: 605-854-3183 City: DeSmet State: SD Zip: 57249

Tax Status: Government

Project Contact

Project Officer: Tanya Flegel Telephone: 605-854-3183

Fax: _____ Email: kingsburycd@sdconservation.net

Project Information

Project Name: Our Conservation COVID Expenses

Start Date: 2020 End Date: 2021

Legal description: County _____

Township: _____ Range: _____

Section: _____ Qtr: _____

Type of Grant

☒ Conservation Grant ☐ Community Forestry

☐ Insect/Disease ☐ Invasive Species

☐ Forest Stewardship ☐ Mountain Pine Beetle

☐ Other (specify): HB 1171- COVID Funds

Financial Information

Grant funds requested: 1771.44 Partner contributions (total): _____ Total project cost: 1771.44

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2021.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature _____ Title _____ Date _____

A copy of the state required W-9 form must be attached to this application.

SD EForm - 0549 V4

OFFICE USE ONLY

Signature of Reviewer _____ Title _____ Date _____

Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

Kingsbury Conservation district (CD name)
Tanya Flegel (reported by)
October 26, 2020 (date)

\$ 1,639.34

Please describe & list your costs for the following items:

Amount

Personal protective equipment (PPE)

Gloves, thermometer

\$ 45.41

Sanitization materials

Wipes, kitchen cloths, cleaners, bleach

\$ 67.68

Labor & materials to adapt field equipment per CDC recommendations

Materials & equipment to allow employees to work remotely

Personal phone use (5 months @ \$49.29)

\$ 246.45

Zoom subscription

\$ 79.80

Rent, utilities between March 1 and December 30 for alternative office space

Seasonal inventory destroyed or discarded (trees, plants, etc)

Trees & plants

\$ 1,200.00

Materials for events planned that had to be cancelled (workshops, tours, etc)

Other items (describe in detail)



SOUTH DAKOTA DEPARTMENT OF AGRICULTURE

RESOURCE CONSERVATION AND FORESTRY DIVISION

523 East Capitol Avenue
Pierre, SD 57501
Phone: 605.773.3623 Fax: 605.773.4003
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GRANT APPLICATION FORM

Applicant Information

Organization: Lincoln Conservation District Mailing Address: 801 E 5th Street Ste 2
Telephone: 605-838-9943 City: Canton State: SD Zip: 57013
Tax Status: Government

Project Contact

Project Officer: Jim Jacobsen Telephone: 605-838-9943
Fax: _____ Email: james.jacobsen@sd.nacdnet.net

Project Information

Project Name: Lincoln Conservation Covid Expenses
Start Date: 2020 End Date: 2021
Legal description: County Lincoln
Township: _____ Range: _____
Section: _____ Qtr: _____

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB 1171-Covid Funds

Financial Information

Grant funds requested: 2337.78 Partner contributions (total): 0 Total project cost: 2337.78

Please give a brief, descriptive summary of the project (Use section D to provide project details)

Covid fund reimbursement as per HB 1171. Documentation provided to the SDACD during the fall of 2020.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature [Signature] Title District Manager Date 3/31/2021

A copy of the state required W-9 form must be attached to this application.

SD EForm - 0549 V4

OFFICE USE ONLY

Signature of Reviewer _____ Title _____ Date _____

Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Lincoln County Conservation</u>	(CD name)
<u>Amy Richards</u>	(reported by)
<u>October 14, 2020</u>	(date)

\$ 2,337.78

Please describe & list your costs for the following items:

Amount

Personal protective equipment (PPE)

<u>Masks</u>	<u>\$ 160.00</u>
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Sanitization materials

<u>Hand sanitizer, digital thermometer</u>	<u>\$ 192.71</u>
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Labor & materials to adapt field equipment per CDC recommendations

Materials & equipment to allow employees to work remotely

Rent, utilities between March 1 and December 30 for alternative office space

Seasonal inventory destroyed or discarded (trees, plants, etc)

<u>Discarded tree stock - couldn't sell</u>	<u>\$ 1,985.07</u>
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Materials for events planned that had to be cancelled (workshops, tours, etc)

Other items (describe in detail)



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RESOURCE CONSERVATION AND FORESTRY DIVISION

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GRANT APPLICATION FORM

Applicant Information

Organization: McCook County Conservation District Mailing Address: PO BOX 121
Telephone: 605-425-2483 City: Salem State: SD Zip: 57058
Tax Status: Government

Project Contact

Project Officer: Stephanie Albin Telephone: 605-999-9003
Fax: _____ Email: Stephanie.albin@sd.nacdnet.net

Project Information

Project Name: Our Conservation COVID EXPENSE
Start Date: 2020 End Date: 2021
Legal description: County McCook
Township: NA Range: NA
Section: NA Qtr: NA

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB1171-COVID funds

Financial Information

Grant funds requested: 4,801.83 Partner contributions (total): 0 Total project cost: 4,801.83

Please give a brief, descriptive summary of the project (Use section D to provide project details)

Covid fund reimbursement as per HB1170. Documentation provided to SDACD during the fall of 2021.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature [Signature] Title District President Date 3/30/20

A copy of the state required W-9 form must be attached to this application.

SD EForm - 0549 V4

OFFICE USE ONLY

Signature of Reviewer _____ Title _____ Date _____

Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

McCook Conservation District (CD name)
Stephanie Albin (reported by)
October 26, 2020 (date)

\$ 4,801.83

Please describe & list your costs for the following items:

Amount

Personal protective equipment (PPE)
 masks and gloves, thermometer \$ 88.73

Sanitization materials
 lysol and clorox wipes and sprays \$ 21.18

Labor & materials to adapt field equipment per CDC recommendations

\$ -

Materials & equipment to allow employees to work remotely
 Laptop computer (not allowed to remove USDA from office) \$ 1,072.00
 Use of printer (\$20/month @ 9 months) \$ 180.00

Rent, utilities between March 1 and December 30 for alternative office space
 Heat, electricity, water (\$109.99/month @ 8 months) \$ 989.92
 Cell phone & wi-fi (\$50/month @ 9 months) \$ 450.00

Seasonal inventory destroyed or discarded (trees, plants, etc)
 Trees \$ 2,000.00

Materials for events planned that had to be cancelled (workshops, tours, etc)

Other items (describe in detail)

0



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GRANT APPLICATION FORM

Applicant Information

Organization: McPherson County Conservation District Mailing Address: PO Box 60
Telephone: 605-439-3336 City: Leola State: SD Zip: 57456
Tax Status: Government

Project Contact

Project Officer: Karen Yost Telephone: 605-439-3336
Fax: 855-256-2558 Email: Karen.Yost@sd.nacdn.net

Project Information

Project Name: McPherson Conservation COVID Expenses
Start Date: 2020 End Date: 2021
Legal description: County McPherson
Township: _____ Range: _____
Section: _____ Qtr: _____

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB 1171-COVID FUNDS

Financial Information

Grant funds requested: \$3,218.75 Partner contributions (total): _____ Total project cost: 3,218.75

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2020

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature Karen K Yost Title District Manager Date 3-31-2021

A copy of the state required W-9 form must be attached to this application.

SD EForm - 0549 V4

OFFICE USE ONLY

Signature of Reviewer _____ Title _____ Date _____
Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>McPherson County Conservation District</u>	(CD name)
<u>Karen Yost</u>	(reported by)
<u>October 29, 2020</u>	(date)
	\$ 3,218.75

Please describe & list your costs for the following items:

	Amount
Personal protective equipment (PPE)	
face masks	\$ 50.00
thermometer	\$ 75.00
Sanitization materials	
hand sanitizer	\$ 40.00
wipes	\$ 45.00

Labor & materials to adapt field equipment per CDC recommendations

additional mileage due to employees in separate vehicles - 225 miles/vehicle x 7 vehicles x \$0.45/mile	\$ 708.75
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Materials & equipment to allow employees to work remotely cell phone \$50.00/month x 10 months	\$ 500.00
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Rent, utilities between March 1 and December 30 for alternative office space

Heat, water, electricity - \$75.00/month x 10 months	\$ 750.00
Rent - \$75.00/month x 10 months	\$ 750.00

Seasonal inventory destroyed or discarded (trees, plants, etc)

Trees	\$ 300.00
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Materials for events planned that had to be cancelled (workshops, tours, etc)

Other items (describe in detail)



SOUTH DAKOTA DEPARTMENT OF AGRICULTURE

RESOURCE CONSERVATION AND FORESTRY DIVISION

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GRANT APPLICATION FORM

Applicant Information

Organization: Mellette County Conservation District Mailing Address: PO Box 1

Telephone: 605-259-3252 ext. 3 City: White River State: SD Zip: 57579

Tax Status: Government

Project Contact

Project Officer: Laurie Chauncey Telephone: 605-259-3252 ext. 3

Fax: _____ Email: laurie.chauncey@sd.nacdnet.net

Project Information

Project Name: Our Conservation COVID expenses

Start Date: 2020 End Date: 2021

Legal description: County Mellette County

Township: NA Range: NA

Section: NA Qtr: NA

Type of Grant

☐ Conservation Grant ☐ Community Forestry

☐ Insect/Disease ☐ Invasive Species

☐ Forest Stewardship ☐ Mountain Pine Beetle

☒ Other (specify): HB 1171-COVID Funds

Financial Information

Grant funds requested: 2220.29 Partner contributions (total): 0 Total project cost: 2220.29

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID Fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2021.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature _____ Title District Manager Date 3/30/21

A copy of the state required W-9 form must be attached to this application.

SD EForm - 0549 V4

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Signature of Reviewer _____ Title _____ Date _____

Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Mellette County Conservation District</u>	(CD name)
<u>Laurie Chauncey</u>	(reported by)
<u>October 30, 2020</u>	(date)
	\$ 2,220.29
Please describe & list your costs for the following items:	
	Amount
Personal protective equipment (PPE)	
Masks, gloves, thermometer, giant zip lock bags to store employee belongings	\$ 20.00
Sanitization materials	
Hand sanitizer	\$ 32.49
Labor & materials to adapt field equipment per CDC recommendations	
Materials & equipment to allow employees to work remotely	
Cell phone \$50.00/month x 10 months	\$ 500.00
Rent, utilities between March 1 and December 30 for alternative office space	
Rent/internet services \$100.00/month x 3 months	\$ 300.00
Seasonal inventory destroyed or discarded (trees, plants, etc)	
Trees	\$ 1,367.80
Materials for events planned that had to be cancelled (workshops, tours, etc)	
Other items (describe in detail)	



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RESOURCE CONSERVATION AND FORESTRY DIVISION

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GRANT APPLICATION FORM

Applicant Information

Organization: Miner Our Conservation District Mailing Address: 555-5 Street W. Farmer Hwy, Suite 11
Telephone: 605-555-5555 772-5642 City: Fivetown, South Dakota State: SD Zip: 55555 57349
Tax Status: Government

Project Contact

Project Officer: District Manager Tami Moore Telephone: 605-555-5555 772-5642
Fax: 605-555-5555 Email: DistrictManager@sd.nacdnet.net

Project Information

Project Name: Miner Our Conservation COVID Expenses
Start Date: 2020 End Date: 2021
Legal description: County County Name
Township: NA Range: NA
Section: NA Qtr: NA

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB 1171- COVID Funds

Financial Information

Grant funds requested: \$4,555.55 5,164.43 Partner contributions (total): 0 Total project cost: 4,555.55 5,164.43

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2021.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature Tami Moore Title District Manager Date 4/1/21

A copy of the state required W-9 form must be attached to this application.

SD EForm - 0549 V4

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Signature of Reviewer _____ Title _____ Date _____
Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Miner</u>	(CD name)
<u>Tami Moore</u>	(reported by)
<u>October 28, 2020</u>	(date)
	\$ 5,164.43

Please describe & list your costs for the following items:

	Amount
Personal protective equipment (PPE)	
Gloves, protective bags, masks	\$ 32.00
Thermometer	\$ 21.70
Sanitization materials	
Hand sanitizer, sanitizer wipes, spray sanitizer, etc	\$ 55.00

Labor & materials to adapt field equipment per CDC recommendations

Additional mileage - employees separate vehicles	
2 employees @ 432 miles @ \$.55	\$ 475.20

Materials & equipment to allow employees to work remotely

Refurbished computer with monitor	\$ 551.53
Printer use & ink	\$ 245.00

Rent, utilities between March 1 and December 30 for alternative office space

Cell phone with internet - \$69/month x10 months	\$ 690.00
Rent/utilities - \$75/month x 10 months	\$ 750.00

Seasonal inventory destroyed or discarded (trees, plants, etc)

Trees & shrubs	\$ 2,344.00
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Materials for events planned that had to be cancelled (workshops, tours, etc)

Other items (describe in detail)



SOUTH DAKOTA DEPARTMENT OF AGRICULTURE

RESOURCE CONSERVATION AND FORESTRY DIVISION

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GRANT APPLICATION FORM

Applicant Information

Organization: Minnehaha Conservation District Mailing Address: 2408 E. Benson Rd
Telephone: 605-330-4515 ext.3 City: Sioux Falls State: SD Zip: 57104
Tax Status: Government

Project Contact

Project Officer: John Parker Telephone: 605-370-3480
Fax: _____ Email: john.d.parker@sd.nacdnet.net

Project Information

Project Name: Our Conservation Covid expense
Start Date: 2020 End Date: 2021
Legal description: County Minnehaha
Township: NA Range: NA
Section: NA Qtr: NA

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB 1171-COVID Funds

Financial Information

Grant funds requested: \$9216.40 Partner contributions (total): 0 Total project cost: 9216.4

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2020.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature John Parker Title District MGR Date 3/31/21

A copy of the state required W-9 form must be attached to this application.

SD EForm - 0549 V4

OFFICE USE ONLY

Signature of Reviewer _____ Title _____ Date _____
Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Minnehaha Conservation District</u>	(CD name)
<u>John Parker</u>	(reported by)
<u>October 23, 2020</u>	(date)
	\$ 9,216.40

Please describe & list your costs for the following items:

	Amount
Personal protective equipment (PPE)	
<u>Masks, nitrile gloves, goggles, safety glasses, thermometer</u>	<u>\$ 265.00</u>

Sanitization materials	
<u>Hand sanitizer, cleaner, wipes</u>	<u>\$ 205.00</u>

Labor & materials to adapt field equipment per CDC recommendations	
<u>Shields</u>	<u>\$ 175.00</u>
<u>Additional mileage for employees in separate vehicles \$2,280 @ \$0.63</u>	<u>\$ 1,436.40</u>

Materials & equipment to allow employees to work remotely	
<u>Hot spot internet - \$75.00/month x 10 months</u>	<u>\$ 750.00</u>
<u>Printer</u>	<u>\$ 195.00</u>
<u>Ipad for one employee</u>	<u>\$ 600.00</u>
<u>Laptop computer for second employee</u>	<u>\$ 850.00</u>

Rent, utilities between March 1 and December 30 for alternative office space	
<u>Rent for 2 employees \$250.00/month x 10</u>	<u>\$ 2,500.00</u>
<u>Utilities \$110/month x 10 months</u>	<u>\$ 1,100.00</u>

Seasonal inventory destroyed or discarded (trees, plants, etc)	
<u>1,200 trees</u>	<u>\$ 1,140.00</u>

Materials for events planned that had to be cancelled (workshops, tours, etc)	
<u></u>	<u></u>
<u></u>	<u></u>

Other items (describe in detail)	
<u></u>	<u></u>
<u></u>	<u></u>



SOUTH DAKOTA DEPARTMENT OF AGRICULTURE

RESOURCE CONSERVATION AND FORESTRY DIVISION

523 East Capitol Avenue

Pierre, SD 57501

Phone: 605.773.3623 Fax: 605.773.4003

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GRANT APPLICATION FORM

Applicant Information

Organization: Moody Conservation District Mailing Address: 202 E 3rd Ave.
Telephone: 605-997-2949 City: Flandreau State: SD Zip: 57028
Tax Status: Except

Project Contact

Project Officer: Harvey Shafer Telephone: 605-997-2949
Fax: _____ Email: harvey.shafer@sd.nacdnet.net

Project Information

Project Name: Conservation COVID Expenses
Start Date: 2020 End Date: 2021
Legal description: County Moody
Township: NA Range: NA
Section: NA Qtr: NA

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB 1171-COVID Funds

Financial Information

Grant funds requested: \$1535.00 Partner contributions (total): 0 Total project cost: 1535

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursement funds as per HB 1171. Documentation provided to SDACD during fall of 2020.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature Harvey Shafer Title Manager Date 3/30/20

A copy of the state required W-9 form must be attached to this application.

SD EForm - 0549 V4

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Signature of Reviewer _____ Title _____ Date _____

Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Moody</u>	(CD name)
<u>Harvey Shafer</u>	(reported by)
<u>October 26, 2020</u>	(date)
	\$ 1,535.00

Please describe & list your costs for the following items:

	Amount
Personal protective equipment (PPE)	
<u>Gloves</u>	<u>\$ 35.00</u>
Sanitization materials	
<u>Sanitizer</u>	<u>\$ 45.00</u>

Labor & materials to adapt field equipment per CDC recommendations

<u></u>	<u></u>
<u></u>	<u></u>
Materials & equipment to allow employees to work remotely	
<u>WI Fi Booster</u>	<u>\$ 55.00</u>

Rent, utilities between March 1 and December 30 for alternative office space	
<u>Utilites Extra shop office</u>	<u>\$ 800.00</u>

Seasonal inventory destroyed or discarded (trees, plants, etc)	
<u>Stock on cancelled sales</u>	<u>\$ 600.00</u>

Materials for events planned that had to be cancelled (workshops, tours, etc)

<u></u>	<u></u>
<u></u>	<u></u>

Other items (describe in detail)

<u></u>	<u></u>
<u></u>	<u></u>

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RESOURCE CONSERVATION AND FORESTRY DIVISION

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DEPARTMENT OF
AGRICULTURE

GRANT APPLICATION FORM

Applicant Information

Organization: Potter County Conservation District Mailing Address: PO Box 74
Telephone: 605-769-4431 City: Gottysburg State: SD Zip: 57442
Tax Status: Government

Project Contact

Project Officer: Kimberly Schweiss, District Mgr Telephone: 605-769-4431
Fax: N/A Email: pecons_district@outlook.com

Project Information

Project Name: Potter County Conservation Dist COVID Expenses
Start Date: March 2020 End Date: Dec 2020
Legal description: County Potter County
Township: N/A Range: N/A
Section: N/A Qtr: N/A

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB 1171 - COVID Funds

Financial Information

Grant funds requested: \$2047.00 Partner contributions (total): N/A Total project cost: 2047

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID Fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2021.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

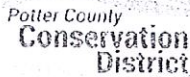
Applicant Signature Kimberly Schweiss Title District Manager Date 3/31/2021

A copy of the state required must be attached to this application.

OFFICE USE ONLY

Signature of Reviewer _____ Title _____ Date _____

Signature of Approval _____ Title _____ Date _____



507 E GARFIELD AVENUE
GETTYSBURG SD 57442-1233

Pursuant to Conservation District Board action on March 17, 2020 this is an invoice to reimburse Kimberly Schweiss, District Manager for expenses while working from home March through December 2020. The USDA Service Center was closed due to the Covid-19 pandemic and USDA does not allow the conservation district to remove the government computer or any other equipment from the field office.

DESCRIPTION	PRICE	AMOUNT
PPE and Sanitization materials	149.52	149.52
Printer Ink Cartridges (all board meeting and other information printed from home printers for 10 months)	161.56	161.56
Split Monthly Internet Expense (10 months)	257.85	257.85
Split Monthly Cell Phone Expense (10 months)	244.13	244.13
Split Monthly Utilities - Electric & Water (10 Months)	794.04	794.04
Discarded Trees (Trees/Shrubs not picked up and/or sold due to Covid-19)	825.00	825.00
Original Request of \$2047.00 was just an estimate of expenses. After adding up all the attached receipts and split expenses the total came to \$2432.10.	(-385.10)	(-385.10)
TOTAL		\$2047.00

Board Members: Chairman Rod Lemler, Vice-Chairman Brandon Nagel, Supervisors - Bob Rausch, Art Beringer, and Dave Hageman. Advisors - Bruce Williams and Gary Nagel.



SOUTH DAKOTA DEPARTMENT OF AGRICULTURE

RESOURCE CONSERVATION AND FORESTRY DIVISION

523 East Capitol Avenue

Pierre, SD 57501

Phone: 605.773.3623 Fax: 605.773.4003

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GRANT APPLICATION FORM

Applicant Information

Organization: Roberts Conservation District

Mailing Address: 2018 SD Hwy 10

Telephone: 605-698-7639 ext 3

City: Sisseton State: SD Zip: 57262

Tax Status: Government

Project Contact

Project Officer: Kristin Pester

Telephone: 605-698-76396 ext 3

Fax: _____

Email: robertscd@sdconservation.net

Project Information

Project Name: Our Conservation COVID Expenses

Start Date: 2020 End Date: 2021

Legal description: County Roberts

Township: _____ Range: _____

Section: _____ Qtr: _____

Type of Grant

☐ Conservation Grant ☐ Community Forestry

☐ Insect/Disease ☐ Invasive Species

☐ Forest Stewardship ☐ Mountain Pine Beetle

☒ Other (specify): HB 1171-COVID Funds

Financial Information

Grant funds requested: \$1377.52 Partner contributions (total): _____ Total project cost: 1377.52

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2020.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature

Kristin Pester

Title

District Mgr

Date

3/31/2021

A copy of the state required W-9 form must be attached to this application.

OFFICE USE ONLY

Signature of Reviewer

Title

Date

Signature of Approval

Title

Date

2020 South Dakota conservation districts COVID-19 expenses

<u>Roberts Conservation District</u>	(CD name)
<u>Kristin Pester</u>	(reported by)
<u>October 23, 2020</u>	(date)
	\$ 1,377.52

Please describe & list your costs for the following items:

	Amount
Personal protective equipment (PPE)	
<u>No-Touch Digital Forehead Thermometer</u>	<u>\$57.49</u>
<u>Glove- Vinyl</u>	<u>\$ 1.99</u>
<u>Glove 3 pack 2 @ 7.99 each</u>	<u>\$ 15.98</u>
Sanitization materials	
<u>Bleach</u>	<u>\$ 1.25</u>
<u>Hand Sanitizer</u>	<u>\$ 6.99</u>

Labor & materials to adapt field equipment per CDC recommendations

<u>Gas: required for additional vehicles to comply with Covid guidelines</u>	
<u>91.4 miles @ 55c a mile</u>	<u>\$ 50.27</u>

Materials & equipment to allow employees to work remotely

<u></u>	<u></u>
<u></u>	<u></u>

Rent, utilities between March 1 and December 30 for alternative office space

<u>Manager cell phone - \$48.18/month @ 9 months</u>	<u>\$ 433.62</u>
<u>Internet - \$27.77/month @ 9 months</u>	<u>\$ 249.93</u>
<u>Technical cell phone - \$20.00/month @ 3 months</u>	<u>\$ 60.00</u>

Seasonal inventory destroyed or discarded (trees, plants, etc)

<u>Discarded trees</u>	<u>\$ 500.00</u>
<u></u>	<u></u>

Materials for events planned that had to be cancelled (workshops, tours, etc)

<u></u>	<u></u>
<u></u>	<u></u>

Other items (describe in detail)

<u></u>	<u></u>
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SOUTH DAKOTA DEPARTMENT OF AGRICULTURE

RESOURCE CONSERVATION AND FORESTRY DIVISION

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APR 01 2021

SD Dept of Agriculture Pierre
Resource Conservation & Forestry

GRANT APPLICATION FORM

Applicant Information

Organization: Stanley County Conservation District Mailing Address: PO Box 393
Telephone: 605220-1840 City: Fort Pierre State: SD Zip: 57532
Tax Status: government

Project Contact

Project Officer: MaryBeth Fravel Telephone: 605-220-1840
Fax: _____ Email: stanleycountycd@gmail.com

Project Information

Project Name: Covid Expenses
Start Date: 2020 End Date: 2021
Legal description: County Stanley
Township: _____ Range: _____
Section: _____ Qtr: _____

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB 1171-COVID funds

Financial Information

Grant funds requested: 287.50 Partner contributions (total): _____ Total project cost: 287.5

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursement as per HB 1171. Documentaiton provided to SDACD during the fall of 2020.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature MaryBeth Fravel Title office Manager Date 3/30/21
A copy of the state required W-9 form must be attached to this application.

OFFICE USE ONLY

Signature of Reviewer _____ Title _____ Date _____
Signature of Approval _____ Title _____ Date _____

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APR 01 2021

2020 South Dakota conservation districts COVID-19 expenses

SD Dept of Agriculture
Resource Conservation & Forestry

Stanley County Conservation District

(CD name)

Mary Beth Fravel

(reported by)

25-Oct-20

(date)

\$ 737.50

Please describe & list your costs for the following items:

Amount

Personal protective equipment (PPE)
face masks

\$ 25.00

Sanitization materials
hand sanitizer & wipes

\$ 150.00

Labor & materials to adapt field equipment per CDC recommendations

Materials & equipment to allow employees to work remotely

Rent, utilities between March 1 and December 30 for alternative office space

Seasonal inventory destroyed or discarded (trees, plants, etc)

250 trees

not saleable

\$ 562.50

Materials for events planned that had to be cancelled (workshops, tours, etc)

Other items (describe in detail)



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RESOURCE CONSERVATION AND FORESTRY DIVISION

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GRANT APPLICATION FORM

Applicant Information

Organization: Sully County Conservation District Mailing Address: PO Box 203
Telephone: 605-258-2613 City: Onida State: SD Zip: 57564
Tax Status: Government

Project Contact

Project Officer: Sarah Severson Telephone: 605-258-2613
Fax: NA Email: sccd@venturecomm.net

Project Information

Project Name: Our Conservation COVID Expenses
Start Date: 2020 End Date: 2021
Legal description: County Sully
Township: NA Range: NA
Section: NA Qtr: NA

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB 1171 - COVID Funds

Financial Information

Grant funds requested: \$350.00 Partner contributions (total): 0 Total project cost: 350

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2020.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature: Sarah Severson Title: District Secretary Date: 4/1/21

A copy of the state required W-9 form must be attached to this application.

SD EForm - 0549 V4

OFFICE USE ONLY

Signature of Reviewer _____ Title _____ Date _____
Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Sully County Conservation District</u>	(CD name)
<u>Sarah Severson</u>	(reported by)
<u>October 30, 2020</u>	(date)
	\$ 350.00

Please describe & list your costs for the following items:

	Amount
Personal protective equipment (PPE)	
<u></u>	<u></u>
<u></u>	<u></u>

Sanitization materials	
<u></u>	<u></u>
<u></u>	<u></u>

Labor & materials to adapt field equipment per CDC recommendations

<u></u>	<u></u>
<u></u>	<u></u>

Materials & equipment to allow employees to work remotely

Cell phone \$50.00/month x 2 months	\$ 100.00
Internet \$25.00/month x 2 months	\$ 50.00

Rent, utilities between March 1 and December 30 for alternative office space

Rent/utilities \$50.00/month x 2 months	\$ 100.00
<u></u>	<u></u>

Seasonal inventory destroyed or discarded (trees, plants, etc)

Trees	\$ 100.00
<u></u>	<u></u>

Materials for events planned that had to be cancelled (workshops, tours, etc)

<u></u>	<u></u>
<u></u>	<u></u>

Other items (describe in detail)

<u></u>	<u></u>
<u></u>	<u></u>



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GRANT APPLICATION FORM

Applicant Information

Organization: Todd County Conservation District Mailing Address: PO Box 268
Telephone: 605-856-4440 City: Mission State: SD Zip: 57555
Tax Status: Government

Project Contact

Project Officer: Laurie Chauncey Telephone: 605-856-4440
Fax: _____ Email: laurie.chauncey@sd.nacdnet.net

Project Information

Project Name: Our Conservation COVID expenses
Start Date: 2020 End Date: 2021
Legal description: County Todd County
Township: NA Range: NA
Section: NA Qtr: NA

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB 1171-COVID Funds

Financial Information

Grant funds requested: 1529.55 Partner contributions (total): 0 Total project cost: 1529.55

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID Fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2021.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature _____ Title District Manager Date 3/30/21

A copy of the state required W-9 form must be attached to this application.

SD EForm - 0549 V4

OFFICE USE ONLY

Signature of Reviewer _____ Title _____ Date _____
Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Todd County Conservation District</u>	(CD name)
<u>Laurie Chauncey</u>	(reported by)
<u>October 30, 2020</u>	(date)
	\$ 1,529.55
Please describe & list your costs for the following items:	
	Amount
Personal protective equipment (PPE)	
Masks, gloves, thermometer, giant zip lock bags to store employee belongings	\$ 45.65
<u>Sanitization materials</u>	
<u>Labor & materials to adapt field equipment per CDC recommendations</u>	
<u>Materials & equipment to allow employees to work remotely</u>	
Cell phone \$50.00/month x 10 months	\$ 500.00
<u>Rent, utilities between March 1 and December 30 for alternative office space</u>	
Rent/internet services \$100.00/month x 3 months	\$ 300.00
<u>Seasonal inventory destroyed or discarded (trees, plants, etc)</u>	
Trees	\$ 683.90
<u>Materials for events planned that had to be cancelled (workshops, tours, etc)</u>	
<u>Other items (describe in detail)</u>	

No Receipts



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GRANT APPLICATION FORM

Applicant Information

Organization: Tri-County Conservation District Mailing Address: Box 399
Telephone: 605-967-2561 City: Faith State: SD Zip: 57626
Tax Status: Government

Project Contact

Project Officer: Amy Schuelke-District Manager Telephone: 605-967-2561
Fax: _____ Email: amy.schuelke@sd.nacdnet.net

Project Information

Project Name: Tri-County Covid Expense
Start Date: 2020 End Date: 2021
Legal description: County Meade
Township: _____ Range: _____
Section: _____ Qtr: _____

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): _____

Financial Information

Grant funds requested: \$2960 Partner contributions (total): _____ Total project cost: 2960

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2020. Documentation enclosed

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature Harold E. Montpelier Title chairman Date 4-1-21

A copy of the state required W-9 form must be attached to this application.

SD EForm - 0549 V4

OFFICE USE ONLY

Signature of Reviewer _____ Title _____ Date _____

Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Tri-County Conservation District</u>	(CD name)
<u>Amy Schuelke</u>	(reported by)
<u>October 26, 2020</u>	(date)
	\$ 2,960.00

Please describe & list your costs for the following items:

	Amount
--	--------

Personal protective equipment (PPE)

<u></u>	<u></u>
<u></u>	<u></u>

Sanitization materials

<u>Hand sanitizer</u>	<u>\$ 10.00</u>
<u></u>	<u></u>

Labor & materials to adapt field equipment per CDC recommendations

<u>Using add'l vehicles for social distance 600 miles @ \$0.55</u>	<u>\$ 330.00</u>
<u></u>	<u></u>

Materials & equipment to allow employees to work remotely

<u></u>	<u></u>
<u></u>	<u></u>

Rent, utilities between March 1 and December 30 for alternative office space

<u>Cell phone \$50/month @ 9 months</u>	<u>\$ 450.00</u>
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<u>Internet & land line \$30/month @ 9 months</u>	<u>\$ 270.00</u>
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<u>Office Space</u>	<u>\$ 900.00</u>
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Seasonal inventory destroyed or discarded (trees, plants, etc)

<u>Trees</u>	<u>\$ 1,000.00</u>
<u></u>	<u></u>

Materials for events planned that had to be cancelled (workshops, tours, etc)

<u></u>	<u></u>
<u></u>	<u></u>

Other items (describe in detail)

<u></u>	<u></u>
<u></u>	<u></u>



SOUTH DAKOTA DEPARTMENT OF AGRICULTURE

RESOURCE CONSERVATION AND FORESTRY DIVISION

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GRANT APPLICATION FORM

Applicant Information

Organization: Turner Conservation District Mailing Address: P.O. Box 416
Telephone: (605)297-5564 Ex 3 Cell (605)366-7637 City: Parker State: SD Zip: 57053
Tax Status: Government

Project Contact

Project Officer: Charles Groen (District Manager) Telephone: (605)366-7637 cell
Fax: NA Email: charlie.groen@sd.nacdn.net

Project Information

Project Name: Turner Conservation COVID Expenses
Start Date: 2020 End Date: 2021
Legal description: County Turner County
Township: NA Range: NA
Section: NA Qtr: NA

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB 1171-COVID Funds

Financial Information

Grant funds requested: \$1950.00 Partner contributions (total): 0 Total project cost: 1950

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursment as per HB 1171. Documentation provided to SDACD 3/31/2021.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature [Signature] Title Chairman Date 3-31-21

A copy of the state required W-9 form must be attached to this application.

OFFICE USE ONLY

Signature of Reviewer _____ Title _____ Date _____
Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

Turner Conservation District	(CD name)
Amy Richards	(reported by)
10/16/2020	(date)
	\$ 1,950.00

Please describe & list your costs for the following items:

	Amount
Personal protective equipment (PPE)	
Masks, gloves, paint suits, goggles	\$ 200.00

Sanitization materials	
Hand sanitizer, soap	\$ 50.00

Labor & materials to adapt field equipment per CDC recommendations

Materials & equipment to allow employees to work remotely

Rent, utilities between March 1 and December 30 for alternative office space

Seasonal inventory destroyed or discarded (trees, plants, etc)	
Discarded Tree Stock	\$ 1,700.00

Materials for events planned that had to be cancelled (workshops, tours, etc)

Other items (describe in detail)

insert additional lines as necessary under each category



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GRANT APPLICATION FORM

Applicant Information

Organization: Walworth County Conservation Dist Mailing Address: PO BOX 139
Telephone: 605 848-8877 City: SELBY State: SD Zip: 57472
Tax Status: GOVERNMENT

Project Contact

Project Officer: LINDA THORSTENSON Telephone: 605 848-8877
Fax: _____ Email: bugsey2@venturecomm.net

Project Information

Project Name: Our Conservation COVID Expenses
Start Date: 2020 End Date: 2021
Legal description: County Walworth
Township: _____ Range: _____
Section: _____ Qtr: _____

Type of Grant

- ☐ Conservation Grant ☐ Community Forestry
☐ Insect/Disease ☐ Invasive Species
☐ Forest Stewardship ☐ Mountain Pine Beetle
☒ Other (specify): HB 1171-COVID FUNDS

Financial Information

Grant funds requested: \$2786.00 Partner contributions (total): _____ Total project cost: 2786

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2020.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature /s/ Linda Thorstenson Title President Date 3-30-2021

A copy of the state required W-9 form must be attached to this application.

SD EForm - 0549 V4

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Signature of Reviewer _____ Title _____ Date _____
Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Walworth Conservation District</u>	(CD name)
<u>Linda Thorstenson</u>	(reported by)
<u>October 16, 2020</u>	(date)
	\$ 2,786.00

Please describe & list your costs for the following items:

	Amount
Personal protective equipment (PPE)	
<u>masks</u>	<u>\$ 35.00</u>
<u>electronic non-contact thermometer</u>	<u>\$ 106.00</u>
Sanitization materials	
<u>hand sanitizer</u>	<u>\$ 20.00</u>

Labor & materials to adapt field equipment per CDC recommendations

<u></u>	<u></u>
<u></u>	<u></u>

Materials & equipment to allow employees to work remotely	
<u>cell phone \$50/month, computer \$50/month</u>	<u>\$ 900.00</u>
<u>printer \$75/month</u>	<u>\$ 675.00</u>

Rent, utilities between March 1 and December 30 for alternative office space	
<u>\$100/month</u>	<u>\$ 900.00</u>

Seasonal inventory destroyed or discarded (trees, plants, etc)	
<u>trees unable to deliver</u>	<u>\$ 150.00</u>

Materials for events planned that had to be cancelled (workshops, tours, etc)

<u></u>	<u></u>
<u></u>	<u></u>

Other items (describe in detail)

<u></u>	<u></u>
<u></u>	<u></u>



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RESOURCE CONSERVATION AND FORESTRY DIVISION

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GRANT APPLICATION FORM

Applicant Information

Organization: Todd County Conservation District

Mailing Address: PO Box 268

Telephone: 605-856-4440

City: Mission State: SD Zip: 57555

Tax Status: Government

Project Contact

Project Officer: Laurie Chauncey

Telephone: 605-856-4440

Fax: _____

Email: laurie.chauncey@sd.nacdnet.net

Project Information

Project Name: Our Conservation COVID expenses

Start Date: 2020 End Date: 2021

Legal description: County Todd County

Township: NA Range: NA

Section: NA Qtr: NA

Type of Grant

☐ Conservation Grant ☐ Community Forestry

☐ Insect/Disease ☐ Invasive Species

☐ Forest Stewardship ☐ Mountain Pine Beetle

☒ Other (specify): HB 1171-COVID Funds

Financial Information

Grant funds requested: 1529.55 Partner contributions (total): 0 Total project cost: 1529.55

Please give a brief, descriptive summary of the project (Use section D to provide project details)

COVID Fund reimbursement as per HB 1171. Documentation provided to SDACD during the fall of 2021.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature _____ Title District Manager Date 3/30/21

A copy of the state required W-9 form must be attached to this application.

SD EForm - 0549 V4

OFFICE USE ONLY

Signature of Reviewer _____ Title _____ Date _____

Signature of Approval _____ Title _____ Date _____

2020 South Dakota conservation districts COVID-19 expenses

<u>Todd County Conservation District</u>	(CD name)
<u>Laurie Chauncey</u>	(reported by)
<u>October 30, 2020</u>	(date)
	\$ 1,529.55
Please describe & list your costs for the following items:	
	Amount
Personal protective equipment (PPE)	
Masks, gloves, thermometer, giant zip lock bags to store employee belongings	\$ 45.65
<u>Sanitization materials</u>	
<u>Labor & materials to adapt field equipment per CDC recommendations</u>	
<u>Materials & equipment to allow employees to work remotely</u>	
Cell phone \$50.00/month x 10 months	\$ 500.00
<u>Rent, utilities between March 1 and December 30 for alternative office space</u>	
Rent/internet services \$100.00/month x 3 months	\$ 300.00
<u>Seasonal inventory destroyed or discarded (trees, plants, etc)</u>	
Trees	\$ 683.90
<u>Materials for events planned that had to be cancelled (workshops, tours, etc)</u>	
<u>Other items (describe in detail)</u>	